

## Mini Grant Proposal Form- 2016

1 ) What is your program's **GOAL**? *(This is a general statement of intent)*

**Example:** Our goal is to enhance the safe driving skills of new drivers in [the local high school] by including the parents of the students in the GDL curriculum.

2 ) What are your **objectives**? *(These are smaller steps that you will take to reach your program's goal. You may have more than one.)*

Objectives must be written in the S.M.A.R.T. format.

- Specific
- Measureable
- Achievable
- Realistic
- Time Bound

It will look something like this:

Outcome + Priority Population + Conditions + Criterion = A well written objective  
(What) + (who) + (when) + (how much)

**Example:** We will hold a parent presentation with 40 parents on 24<sup>th</sup> of Mar at 6:30 pm at [the local high school].

Finally, list activities you will conduct to achieve your objectives. This can be anything from sending fliers and emails to creating press releases or holding simulation activities with new drivers. Be creative!

**FORMAT (You can copy this format into a new sheet)**

Goal:

Objective:

Activity 1:

Activity 2:

How will you evaluate your efforts?

Examples include:

# or % of people educated

# of materials given away

Media obtained to get your message out

Surveys taken or pledges signed

**\*Deadline: Please return this proposal along with application form by January 15<sup>th</sup>, 2016**

Please email your response in a word document or pdf to [carrieb@utahcounty.gov](mailto:carrieb@utahcounty.gov)